

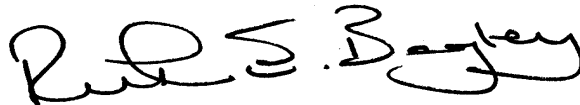
Date of despatch: 15th July, 2013

To the Members of Slough Borough Council

Dear Councillor,

You are summoned to attend a Meeting of the Council of this Borough which will be held in the Flexi Hall, The Centre, Farnham Road, Slough, SL1 4UT on **Tuesday, 23rd July, 2013 at 7.00 pm**, when the business in the Agenda below is proposed to be transacted.

Yours faithfully



RUTH BAGLEY
Chief Executive

PRAYERS

AGENDA

Apologies for Absence

PAGE

- | | | |
|----|--|--------|
| 1. | Declarations of Interest-(Members are reminded of their duty to declare Disclosable Pecuniary Interests in respect of any item on the agenda). | |
| 2. | To approve as a correct record the Minutes of the Council held on 16th May, 2013 | 1 - 14 |
| 3. | To receive the Mayor's Communications. | |

Public Questions

- | | | |
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| 4. | Questions from Electors under Procedure Rule 9. | |
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Recommendations of Cabinet and Committees

[Notification of Amendments required by 10 a.m. on Monday 22nd July 2013

- | | | |
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| 5. | Recommendations of the Cabinet from its meeting held on 15th July, 2013 | TO FOLLOW |
| | <ul style="list-style-type: none">• Statutory Service Plans | |

Officer Reports

- | | | |
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| 6. | Community Governance Review of Parish Council Arrangements within the Borough of Slough | TO FOLLOW |
| 7. | Appointment of Member to the Slough Independent School Admission Appeals and Exclusion Panel | 15 - 16 |

Motions

- | | | |
|----|--|---------|
| 8. | To consider Motions submitted under procedure Rule 14. | 17 - 18 |
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Member Questions

- | | | |
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| 9. | To note Questions from Members under Procedure Rule 10 (as tabled). | |
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MINUTES OF COUNCIL PROCEEDINGS

At the Annual Meeting of the Council for the Borough of Slough held at the Small Hall, The Centre, Farnham Road, Slough, SL1 4UT on Thursday, 16th May, 2013 at 7.00 pm

Present:- The Worshipful the Mayor, Councillor Small, in the chair; Councillors Abe, Anderson, Aujla, Bains, Bal, Carter, Chaudhry, Chohan, Coad, Dar, Davis, A S Dhaliwal, S K Dhaliwal, Dhillon, Grewal, Hussain, Malik, M S Mann, P K Mann, Matloob, Minhas, Mittal, Munawar, Nazir, O'Connor, Pantelic, Parmar, Plenty, Plimmer, Rasib, Sandhu, Shah, Sharif, Smith, Sohal, Strutton, Walsh and Wright

Apologies for Absence:- Councillors Brooker and Swindlehurst

1. To Elect the Mayor for the 2013/14 Municipal Year

The Mayor called for nominations for the office of Mayor of the Borough of Slough for the ensuing municipal year. Councillor S K Dhaliwal proposed and Councillor Mittal seconded the nomination of Councillor Bains.

Following a request for a named vote, the voting was as follows:-

There voted for the nomination:-

Councillors Anderson, Aujla, Bains, Bal, Carter, Chohan, Dar, Davis, AS Dhaliwal, S K Dhaliwal, Dhillon, Grewal, Hussain, Malik, M S Mann, P K Mann, Matloob, Minhas, Mittal, Munawar, Nazir, O'Connor, Pantelic, Parmar, Plenty, Rasib, Sandhu, Shah, Sharif, Sohal and Walsh 31

There voted against the nomination:-

Councillor Strutton 1

There abstained from the vote:-

Councillors Abe, Chaudhry, Coad, Plimmer, Small, Smith, and Wright 7

There being no further nominations the Chief Executive declared Councillor Bains be elected Mayor of the Borough of Slough for the 2013/14 municipal year. Councillor Bains, having made and signed the requisite declaration of acceptance of office, was thereupon installed in the Chair.

(The Worshipful the Mayor, Councillor Bains, in the Chair)

2. To Elect the Deputy Mayor for the 2013/14 Municipal Year

The Mayor called for nominations for the office of Deputy Mayor of the Borough of Slough for the ensuing municipal year. Councillor Munawar proposed and Councillor Pantelic seconded the nomination of Councillor Chaudhry.

There being no further nominations, the Mayor declared Councillor Chaudhry to be elected Deputy Mayor of the Borough of Slough for the 2013/14 municipal year. Councillor Chaudhry made and signed the requisite declaration of acceptance of Office of Deputy Mayor.

3. Declarations of Interest

Councillors Bal and Munawar declared a personal interest in that members of their families were employed by Slough Borough Council.

4. Minutes of the Meeting of the Council held on 23rd April 2013

The minutes of the proceedings of the Council at its meeting held on 23rd April, 2013 were approved as a correct record and signed by the Mayor.

5. To receive the Mayor's Communications

The Mayor was pleased to announce that the Reverend Linda Hillier, had at his personal request, agreed to serve as the Mayor's Chaplain during his term of office. He was very grateful to Linda for undertaking the chaplaincy duties for a further year and looked forward to working with her.

Council was advised that the Mayor's Reception would take place on Monday 3rd June at Baylis House and invitations would be sent out in the near future.

The Mayor advised Members that arrangements for his Civic Service would be notified in due course.

(The meeting adjourned at 7.30 pm and reconvened at 8.05 pm)

6. Recommendation of the Cabinet from its meeting held on 24th April 2013- Corporate Plan 2013/14

It was moved by Councillor Anderson,
Seconded by Councillor Pantelic,

"That the Corporate Plan 2013/14 be approved".

The recommendation was put and carried unanimously.

Resolved - That the Corporate Plan 2013/14 be approved.

7. Annual Reports 2012/13 - Scrutiny and Standards

It was moved by Councillor Anderson,
Seconded by Councillor Pantelic,

- “(a) That the Annual Scrutiny Report 2012/13 be received.
- (b) The Annual Standards Review 2012/13 be received”.

The recommendations were put and carried unanimously.

Resolved -

- (a) That the Annual Scrutiny Report 2012/13 be received.
- (b) The Annual Standards Review 2012/13 be received.

8. Membership of Slough Aspire

It was moved by Councillor Anderson,
Seconded by Councillor Pantelic,

“That the Council become a member of the Slough Aspire Community Interest Company (CIC) and that the Head of Strategic Policy and Communications become a director of the CIC, subject to final agreement on financial and other liabilities for the council and the nominated director”.

The recommendation was put and carried unanimously.

Resolved - That the Council become a member of the Slough Aspire Community Interest Company (CIC) and that the Head of Strategic Policy and Communications become a director of the CIC, subject to final agreement on financial and other liabilities for the council and the nominated director.

9. Review of the Constitution

It was moved by Councillor Plenty,
Seconded by Councillor Mittal,

“This Council resolves:

- “(a) That progress on the Review of the Constitution be noted.
- (b) That the revised Access to Information Procedure Rules and Schedule of Significant Decisions be agreed as set out at Appendix 1 and 2 of the report respectively and the Constitution amended accordingly.

- (c) That the proposed changes to the Seven Principles of Public Life put forward by the Committee on Standards in Public Life be endorsed and revisions to the Code of Conduct be approved, as set out at Appendix 3 of the report.
- (d) That the Code of Conduct for Members and Officers in relation to Planning and Licensing Members matters be agreed as set out at Appendix 4 of the report and incorporated in the Code of Conduct.
- (e) That the Financial Procedure Rules relating to External Audit as set out at Appendix 5 of the report be agreed.
- (f) That, pending the comprehensive review of the Constitution, the Head of Democratic Services be authorised to amend the current published Constitution to reflect Council Structures, legislative requirements and other necessary administrative amendments.
- (g) That a work programme and schedule of meetings be produced for the Panel to undertake the detailed review work on the Constitution from May 2013 with a view to recommending a revised Constitution to the Council in the course of 2013”.

The recommendations were put and carried unanimously.

Resolved -

- (a) That progress on the Review of the Constitution be noted.
- (b) That the revised Access to Information Procedure Rules and Schedule of Significant Decisions be agreed as set out at Appendix 1 and 2 of the report respectively and the Constitution amended accordingly.
- (c) That the proposed changes to the Seven Principles of Public Life put forward by the Committee on Standards in Public Life be endorsed and revisions to the Code of Conduct be approved, as set out at Appendix 3 of the report.
- (d) That the Code of Conduct for Members and Officers in relation to Planning and Licensing Members matters be agreed as set out at Appendix 4 of the report and incorporated in the Code of Conduct.
- (e) That the Financial Procedure Rules relating to External Audit as set out at Appendix 5 of the report be agreed.
- (f) That, pending the comprehensive review of the Constitution, the Head of Democratic Services be authorised to amend the current published Constitution to reflect Council Structures, legislative requirements and other necessary administrative amendments.

- (g) That a work programme and schedule of meetings be produced for the Panel to undertake the detailed review work on the Constitution from May 2013 with a view to recommending a revised Constitution to the Council in the course of 2013.

10. Appointment of Committees, Quasi Judicial, and Other Bodies

The Mayor advised that nominations had been circulated within a supplementary agenda and further nominations/ alterations to nominations had been received:

Licensing Committee

Councillor Sandhu (superseded nomination of Councillor Aujla)

Planning Committee

Councillor Aujla (superseded nomination of Councillor Sandhu)

Standards Advisory Committee

Councillor Grewal (Chair)
Councillor M S Mann (Vice Chair)

It was moved by Councillor Anderson,
Seconded by Councillor Pantelic,

- “(a) That Committees be appointed and seats thereon allocated to political groups in accordance with the rules of proportionality, as set out in Appendix 1.
- (b) That appointments be made to Committees in accordance with the nominations received from political groups.
- (c) That the report of the Leader on appointment of the Deputy Leader and Commissioners (the Cabinet) and their portfolios be received.
- (d) That the Chairs and Vice-Chairs of Committees be appointed as submitted.
- (e) That appointments be made to quasi-judicial and other bodies as set out in Appendix 3 (as amended), in accordance with the requirements of proportionality (where applicable) and group nominations.
- (f) That the timetable of ordinary meetings of the Council for the 2013/14 municipal year as set out in Paragraph 5.6 be approved”.

The recommendations were put and carried unanimously.

Resolved -

- (a) That Committees be appointed and seats thereon allocated to political groups in accordance with the rules of proportionality, as set out in the supplementary report.
- (b) That appointments be made to Committees in accordance with the nominations received from political groups, as set out in Annexe A.
- (c) That the report of the Leader on appointment of the Deputy Leader and Commissioners (the Cabinet) and their portfolios be received.
- (d) That the Chairs and Vice-Chairs of Committees be appointed as submitted, as set out in Annexe A attached.
- (e) That appointments be made to quasi-judicial and other bodies as set out in Appendix 3 (as amended) of the report, in accordance with the requirements of proportionality (where applicable) and group nominations, as set out in Annexe B attached.
- (f) That the timetable of ordinary meetings of the Council for the 2013/14 municipal year as set out in Paragraph 5.6 of the report be approved.

11. Appointments to Outside Bodies

The Mayor advised that nominations had been circulated in a supplementary agenda.

An addition to nominations was received as follows:

- Councillor Anderson proposed that Councillor Sohal be nominated as Deputy to the Slough Local Asset Backed Vehicle (LABV) Board.

It was moved by Councillor Anderson,
Seconded by Councillor Pantelic,

“That appointments be made to Outside Bodies for the Municipal year 2013/14 as now submitted”.

The recommendation was put and carried unanimously.

Resolved - That appointments to Outside Bodies for the Municipal year 2013/14 be as set out in Annex C attached.

Chair

(Note: The Meeting opened at 7.00 pm, adjourned at 7.30 pm, reconvened at 8.05 pm, and closed at 8.15 pm)

ANNEXE A

APPOINTMENTS TO CABINET AND COMMITTEES 2013/2014

CABINET

Leader of the Council - Finance & Strategy	Councillor Anderson
Community & Leisure	Councillor Pantelic
Education & Children	Councillor P K Mann
Environment & Open Spaces	Councillor Parmar
Health and Wellbeing	Councillor Walsh
Neighbourhoods & Renewal (& Deputy Leader)	Councillor Swindlehurst
Performance & Accountability	Councillor Sharif
Social and Economic Inclusion	Councillor Munawar

LICENSING COMMITTEE (Chair – Councillor Davis, Vice-Chair-Councillor Mittal)

Councillors Aujla, Dhillon, Malik, Munawar, Plimmer, Rasib, Shah, Sohal, Wright

PLANNING COMMITTEE (Chair – Councillor Carter, Vice-Chair-Councillor Dar)

Councillors Hussain, Mittal, Plenty, Sandhu, Smith, Rasib, Swindlehurst

EMPLOYMENT & APPEALS COMMITTEE (Chair – Councillor Rasib, Vice-Chair- Councillor Plenty)

Councillors Brooker, Chohan, Coad, Davis, AS Dhaliwal, SK Dhaliwal, Sharif

OVERVIEW & SCRUTINY COMMITTEE (Chair – Councillor O'Connor, Vice-Chair- Councillor Smith)

Councillors Bal, Hussain, Malik, MS Mann, Minhas, Nazir, Small

AUDIT AND RISK COMMITTEE (Chair- Councillor Nazir, Vice-Chair, Councillor Sharif)

Councillors Abe, Bal, Chohan, SK Dhaliwal

Independent Co-opted Member

Mr Ajay Kwatra

STANDARDS ADVISORY COMMITTEE (Chair Councillor Grewal, Vice-Chair Councillor M S Mann)

Councillors AS Dhaliwal, Matloob, Minhas, Strutton

Independent Members

Vacancy (4 year appointment)

Mr A Sunderland (appointed to the Annual meeting 2015)

Mr Roberts (appointed to the Annual meeting 2015)

Independent Person

Mr Fred Ashmore (for the municipal year 2013/2014)

Parish Council Representatives

Councillor Alan Tilbury (Britwell Parish Council)

Councillor Harjinder Singh (Wexham Court Parish Council)

Councillor Charles Burke (Colnbrook with Poyle Parish Council)

APPOINTMENTS TO QUASI-JUDICIAL AND OTHER BODIES 2013/14

MEMBER PANEL ON THE CONSTITUTION

Councillors Matloob, Mittal, Plenty, Small, Strutton, Swindlehurst

CORPORATE PARENTING PANEL

Councillors Brooker, Chaudhry, PK Mann (Chair), O'Connor, Pantelic (Vice-Chair), Small, Strutton

SOCIAL SERVICES COMPLAINTS REVIEW PANEL

Councillors Davis, (Deputies: Aujla, Dhillon, Mittal)

FOSTER PANEL 1 Member

Councillor Rasib

SLOUGH WELLBEING BOARD 2013/ 2014

Leader of the Council	Healthwatch representative
Cabinet Member for Health and Wellbeing	Local Police Area Commander
Chief Executive, Slough BC	Royal Berkshire Fire and Rescue Service representative
Strategic Director of Wellbeing	Local Business representative
Strategic Director of Public Health for Berkshire	Voluntary and Community Sector representative
Slough Clinical Commissioning Group representative	NHS Commissioning Board representative

STANDING ADVISORY COUNCIL ON RELIGIOUS EDUCATION

Committee 1 - Christian Denomination and other Faiths

The Free Churches	Sue Elbrow
Black Free Churches	Vacancy
The Roman Catholic Church	Vacancy
Hinduism	Naresh Saraswat
Islam	Julie Siddiqi Moulana Saeed Ziaee Zubayr Abbas-Bowkan
Judaism	Vacancy

Sikhism	Hardip Singh Sohal Ashpreet Singh Nainu
Baha'is	Vacancy
<u>Committee 2 – The Church of England</u>	
The Church of England	The Rev Andrew Allen The Rev Alan Bignell Jo Fageant Christine Isles
National Union of Teachers	Lynda Bussley
Professional Association of Teachers	Vacancy
National Association of Head Teachers	Vacancy
Secondary Heads Association	Vacancy
National Association of School Masters/Union of Women Teachers	Vacancy
Association of Teachers and Lecturers	Vacancy
Committee 4 – Representatives of LA	Councillors Brooker, Chaudhry, MS Mann (one Labour vacancy) (one Conservative vacancy)

SCHOOL ADMISSION/EXCLUSION APPEALS – POOL OF PANELLISTS

Mrs S Baig (Education)	Mrs T Khan (Education)
Mrs A M Bolton (Education)	Ms R Mohan (Education)
Mr D Bryce (Lay)	Mrs J Morgan (Education)
Mr D Burbedge (Lay)	Mrs P Prescott (Education)
Miss J Coakley (Education)	Mrs S Punj (Lay)
Mrs P Delamere (Education)	Mrs J Putnam (Education)
Mrs R Fawcett (Education)	Mrs D Sandhu (Lay)
Mr H Gahir (Lay)	Mr R Saund (Lay)
Mr A Ghanie (Lay)	Ms L Shekiluwa (Education)
Mr P Godliman (Lay)	Mrs L Simmons (Lay)
Mr J Griffiths (Education)	Mrs L Smit (Lay)
Dr P Johnson (Education)	Mrs E Strange (Lay)
Mrs J Jones (Education)	Mr CH Stone (Education)

**MUNICIPAL YEAR 2013/14
APPOINTMENTS TO OUTSIDE BODIES (LEVEL 1)**

OUTSIDE BODY	APPOINTMENT(S) REQUIRED	MEMBER(S) APPOINTED
Berkshire Healthcare NHS Foundation Trust	1 Member (preferably Commissioner for Health and Wellbeing)	Walsh
Berkshire Local Transport Body	1 Member (preferably Social and Economic Inclusion) and 1 named Deputy	Munawar & Davis (Deputy)
Berkshire Pension Fund Advisory Panel	1 Member (Chair of Employment & Appeals Committee)	Rasib
Board of Development Initiative Slough Housing Ltd (DISH)	3 Members	None required this year
Heatherwood and Wexham Park Hospitals NHS Foundation Trust	1 Member (preferably Commissioner for Health and Wellbeing)	Walsh
Heathrow Airport Consultative Committee	1 and 1 Deputy (Member or Officer)	Munawar & Walsh (Deputy)
James Elliman Trust	3 Members to serve until 2017	Small (2 vacancies)
Joint East Berkshire Health Overview and Scrutiny Committee	3 Members plus 3 Deputies (proportional)	SK Dhaliwal Sharif Strutton (vacancies for 3 Deputies-proportional)
Slough Local Asset Backed Vehicle (LABV) Board	1 elected Member and 1 named Deputy	Nazir appointed to 2014 Sohal (Deputy)
Older Persons' Champion	1 Member	Small
Parking & Traffic Regulation Outside London Joint Committee (PATROLJC)	1 Member	Munawar
Royal Berkshire Fire Authority (allowance payable 12/13 £1800 pa)	4 Members including Commissioners for Public Protection & Young People's Services and Community Safety (proportional 3:1)	Coad Dar Rasib Plenty
Safer Slough Partnership	1 Member	Sharif
Secure Accommodation Panel	1 Member	No nominations received

OUTSIDE BODY	APPOINTMENT(S) REQUIRED	MEMBER(S) APPOINTED
Slough Children's Partnership Board	1 Member (Commissioner for Education and Children)	P K Mann
Slough Local Access Forum	2 Members	Parmar Strutton
Slough Local Safeguarding Children Board	1 Member (Commissioner for Education and Children)	P K Mann
Slough Safeguarding Adults Partnership Board	2 Members (including the Commissioner for Health & Wellbeing)	Small Walsh
South East Employers	2 Members & 2 Deputies (Chair of Employment & Appeals Committee plus a Commissioner) (NB. Should not be employee of another local authority or official of any of the local government unions)	P K Mann Rasib (vacancies for 2 Deputies)
St Mary's School Charity	2 Members	Plenty Small
Standing Conference on Archives	1 Member	Hussain
Strategic Aviation Special Interest Group (SASIG)	1 Member (plus deputy)	Plenty (vacancy for Deputy)
Sustainability Champion	1 Member	Parmar
Thames Valley Athletics Centre Management Committee	1 (Commissioner for Environment and Open Spaces) +1 Deputy	Parmar Bains (Deputy)
Thames Valley Athletics Centre Trust	1 (Commissioner for Environment and Open Spaces) +1 Deputy	Parmar Bains (Deputy)
Thames Valley Police and Crime Panel	1 Member	Sharif

**MUNICIPAL YEAR 2013/14
APPOINTMENTS TO OUTSIDE BODIES (LEVEL 2) (OBSERVER)**

OUTSIDE BODY	APPOINTMENT(S) REQUIRED	MEMBER(S) APPOINTED
Age Concern Slough	2 (Commissioner for Health and Wellbeing or nominee and Older Persons' Champion)	Carter Small
Berkshire Community Foundation	1 (Member or Officer)	Hussain Munawar (Deputy)
Citizens' Advice Slough	1 Member observer (nominee subject to approval of organisation)	A S Dhaliwal
Groundwork South	1 (Member or Officer)	Davis
Local Authorities' Aircraft Noise Council	3 (Member or Officer)	Strutton
Middle Thames Relate	1 (Member or Officer)	Appointment no longer required
Slough Community Leisure Limited	1 Member (Commissioner for Community and Leisure)	Pantelic
Slough Council for Voluntary Service	1 Member + 1 Deputy + Chief Executive or Nominee	A S Dhaliwal Malik (Deputy)
Slough Museum Board of Trustees	1 (Commissioner for Community and Leisure or Nominee who is ex-officio member of the Trust) + Deputy	Chaudhry & Davis (Deputy)
Stoke Park Trust Management Committee	1 (Member or Officer)	Coad

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SLOUGH BOROUGH COUNCIL

REPORT TO: Council

DATE: 23rd July, 2013

CONTACT OFFICER: Teresa Clark
(For all enquiries) Senior Democratic Services Officer
01753 875018

WARD(S): All

PART I
FOR DECISION

**APPOINTMENT OF MEMBER TO THE SLOUGH INDEPENDENT ADMISSION
APPEALS AND EXCLUSIONS PANEL**

1. **Purpose of Report**

To seek the approval of the Council to the appointment of an additional Member, to the Slough Independent School Appeals and Exclusions Panel.

2. **Recommendation**

The Council is requested to resolve that Mrs Collyer George be appointed to the Independent Appeals and Exclusions Panel as a Lay Member.

3. **Legal, Financial and Other Implications**

None arising from this administrative report. The recommendation set out meets the legal requirements of Code of Practice on School Admission Appeals and the Regulations governing the independence of Panel members.

4. **Supporting Information**

- 4.1 The Admission Authority and the Appeal Panel must act in accordance with the School Admissions (Appeal Arrangements) (England) Regulations 2012, and the School Admissions and Appeals Codes. The Appeals Panels hears and determines appeals from parents who have not been allocated a place at their preferred school.
- 4.2 Appeal Panels perform a judicial function and must be transparent, accessible, independent and impartial, and operate according to principles of natural justice.
- 4.3 Panel Members serve on a voluntary basis and are not paid for their services other than a reimbursement for any mileage/ travel necessarily incurred in travelling to Appeal hearings or training sessions.
- 4.3 The Independent Appeals Panel of Slough Borough Council hears and determines appeals for a number of community schools and Academies who have bought in to the service. A Panel of three members is selected from a pool of Members and each Panel must have at least one lay member and one education representative.
- 4.4 An application has been received from Mrs Collyer George to serve on the Slough Independent School Admission Appeals and Exclusions Panel. Mrs George meets the necessary requirements to serve as a Lay Panel Member and will attend the

necessary training prior to participating in a School Admission/ Exclusion Appeal hearing.

4.5 The Council is asked to approve the appointment.

5. Background Papers

Appeal Panel Member Application Form- contact Democratic Services for information.

School Admissions (Appeal Arrangements) (England) Regulations 2012.

School Admissions and Appeal Codes (Feb 2012)

SLOUGH BOROUGH COUNCIL

REPORT TO: Council **DATE:** 23rd July, 2013

CONTACT OFFICER: Teresa Clark
(For all enquiries) Senior Democratic Services Officer
(01753) 875018

WARD(S): All

PART I
FOR DECISION

MOTIONS SUBMITTED TO COUNCIL UNDER PROCEDURE RULE 14

The following motions have been received in accordance with Council Procedure Rule 14:-

1. Council Tax Arrears

(Moved by Councillor Smith, seconded by Councillor Wright)

“This Council resolves to: -

Produce a Report for Cabinet on the exact position regarding uncollected Council Tax arrears for the last three municipal years, following the Local Government Minister’s ranking of Slough’s level of arrears per Council Taxpayer as the second worst in the country; the report shall include an action plan outlining how the council intends to improve its performance in collecting Council Tax arrears, thereby reducing the financial pressures on those who do fully pay their Council Tax and that are subsidising those who don’t”.

2. Illegal Sub-Letting of Council Property

(Moved by Councillor Plimmer, seconded by Councillor Strutton)

“This Council resolves to: -

Following the June conviction at Reading Crown Court of a former Slough Borough Council Housing Officer for fraud, request the Commissioner for Neighbourhoods and Renewal to review the current procedures that are used for stopping the illegal subletting of Council property and to produce a detailed report for Cabinet on the legal requirements between letting agents and private landlords outlining current regulations and protection practices for all parties concerned”.

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